



DECEMBER 2024 CRAFTS AT CHRISTMAS

IMPORTANT INFORMATION:

1. **ALL JEWELRY VENDORS-** Due to the limited number of vendor spaces for jewelers, all applications will be automatically waitlisted and reviewed by the Craft Committee. All accepted jewelry applications will be notified by email. Unfortunately, we will not be able to respond to all phone calls regarding the status of jewelry applications.
2. Fee is non-refundable. You cannot transfer your space to another crafter.
3. This agreement shall be for a period of two days (see dates above).
4. Crafters are required to check in with craft show coordinator.
5. Set up prior to 7 AM is prohibited. Breakdown must be completed by 5 PM. Vendors who set up prior to 7 AM may be prohibited from participating in the show.
6. No deposits will be accepted. Payment must be paid in full to receive Hall booth space(s). No one-day space assignments.
7. Only original work by the exhibitor will be accepted. **No kits or mass-produced items permitted.** If any imported, kits or mass-produced items are found in booth, exhibitor will be asked to remove items and future applications will not be accepted.
8. The City of Cape May reserves the right to remove any item deemed objectionable, unacceptable, or undesirable for any reason. The City of Cape May reserves the right to reject crafts that are not at the level of quality that the City deems suitable. All proceeds from craft sales go to the crafter.
9. A limited number of each media or craft type will be accepted. Each craft item must be listed.
10. **The City of Cape May reserves the right to assign your booth space.** In the event the crafter cannot occupy their spaces on the days of the craft show, the City of Cape May reserves the right to have those spaces occupied by other crafters. **The City of Cape May reserves the right to remove and/or deny future application to any crafter who exhibits improper behavior toward craft show staff, patrons, and/or other crafters.**
11. The City of Cape May will not be liable for any damages or injury to persons or property, sustained by conditions or activities on the premises. Vendors are liable for any damage occurring from their personal property.
12. Crafters are responsible for protecting their property and merchandise from damage or loss.
13. All space assignments are inside Cape May Convention Hall. **Space size is approximately 10' wide x 7' deep. You cannot display outside of your space into walkways.**
14. All crafters are responsible for the disposal of all boxes and packing materials.
15. NO Food Accepted. This includes condiments and preserved food.
16. Smoking, alcoholic beverages, pets, loud music, gas, or electric powered generators are NOT permitted.
17. Parking Meters are not in effect near Convention Hall.
18. Crafters MUST mail or e-mail photos of all types of the original works to be sold as well as a display photo to craftshows@capemaycity.com. Photos will be kept. Please write your name and contact info on the back of each photo, especially email address.
19. Collection, reporting, and payment of New Jersey State Sales Tax is solely the responsibility of the vendor. The City of Cape May accepts no responsibility for sales tax collection.

FOR MORE INFORMATION: Please call (609) 884-9565 or send an email to craftshows@capemaycity.com.

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WHERE: Cape May Convention Hall
DATE: Saturday, December 7, 2024, and Sunday, December 8, 2024
TIME: 9 AM to 4 PM on Saturday and 9 AM to 3 PM on Sunday
SET UP: Saturday, December 7th – 7:00 – 9:00 AM
ENTRY FEE: \$175.00 (includes Mercantile License)
\$205.00 (includes Mercantile License) after NOVEMBER 7, 2024
*****Payment MUST be sent via Money Order when within 30 days of the show**



REGISTRATION FORM

Business Name		Contact Name	
Business Address			
City	State	Zip	
Business Phone Number	Cell Phone Number		
Business Email			
Website (if available)			
Description of ALL Craft Items to be sold			
YES, I participated in this show last year (Does not guarantee same spot as last year)		NO, I did NOT participate in this show last year	
1 Complimentary 8' Table Circle one: YES <input type="checkbox"/> NO <input type="checkbox"/>	2 Complimentary Chiars Circle one: YES <input type="checkbox"/> NO <input type="checkbox"/>	Request for Power/Electric	YES <input type="checkbox"/> NO <input type="checkbox"/>
Number of Spaces Required	Total Amount Enclosed		
Requests/Spot (NOT GUARANTEED)			

***Crafters will be notified via email if they have been accepted to the show.**

Make Checks payable to the City of Cape May. Send your Registration Form, Entry Fee, Pictures, and Insurance to Certificate to:

*Promenade Arts and Craft Show
ATTN: Convention Hall
643 Washington Street
Cape May, NJ 08204*

*OFFICIAL USE ONLY

DATE RECEIVED _____ CHECK # _____ AMOUNT _____
INSURANCE CERTIFICATE _____ PHOTOS _____
APPROVED: _____ NOTIFIED: _____ OTHER: _____

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